

# BLLENHEIM

## JOB DESCRIPTION

**Job Title:** Palace Maintenance Apprentice  
**Department:** Operations  
**Reports to:** Clerk of Works  
**Location:** Blenheim Palace

**Summary of Role:** Working as part of the Palace Maintenance team on a shift pattern covering 7 days, the maintenance apprentice will help support the team in all areas of The Palace works. They will provide a high level of service in all aspects of work within the shops, catering areas, exhibitions, main visitor tour areas and within the Private Apartments.

**Day to Date Role Responsibility:**

- Perform various daily maintenance duties as directed by the Clerk of Works and team members
- Checking all public areas taps and toilets are in a first-class standard for our guest arriving
- Drainage checks
- Roof cleaning
- Checking of our fountain areas
- Bulb and lighting checks throughout the Palace and Private Apartments
- Painting
- Small plumbing repairs
- Water temperature checks
- Assisting in all other aspects of daily maintenance.

**Skills & Knowledge:**

- A positive can do attitude
- Good time keeping
- Be able to listen and work part of a team
- Willingness to learn and develop personal performance
- Good attention to detail

**Person Specification:**

- Flexible/adaptable in approach to work
- Honest, reliable and committed
- Friendly and approachable manner
- Pro-active approach to work

**Our Culture:** At Blenheim, we are passionate about providing an environment for our employees to develop their skills, try new ways of learning and encouraging their talents to flourish. Our Blenheim Behaviours are shared by all and are an important aspect of joining the Blenheim Team.

- Relish a New Challenge Everyday
- Keep Our Promises
- Show Honesty with Kindness
- Share a Sense of Belonging
- Make History